

FOSTER-GLOCESTER SCHOOL DEPARTMENT  
Glocester, RI

ADMINISTERING OF EPINEPHRINE AUTO INJECTIONS  
(EPIPENS)

PURPOSE:

This policy shall serve to set forth School committee expectations and authority of school personnel in the event of the necessity to facilitate an emergency health need of a student while in attendance at school.

POLICY STATEMENT:

This policy is specific to the matter of the necessity for the administration of an Epinephrine injection and should follow the guidelines as herewith set forth.

1. A medication authorization form must be completed yearly and returned to the school nurse/teacher at the beginning of the school year.
2. At least one (1) Epipen, or the minimum number of administrations required in a physician / licensed practitioner order, must be brought to the school for immediate use by the school staff trained in Epipen administration.
3. For those students with food and other allergies, a list completed by the physician/ designating which foods or other allergens the student is allergic to will be filed with the authorization sheet and posted where necessary.
4. If medication other than the Epipen is required for allergies, the appropriate medical release form must be completed by the physician / licensed practitioner and the parent.
5. School nurse/teacher will meet annually with faculty and staff for instruction in the administration of the Epipen to medically identified students. Instruction will include: signs and symptoms of anaphylaxis, accessing 911, notifying the school/nurse, and parent as appropriate.
6. At all times each school must have at least one person other than the school nurse/teacher trained in the use of the Epipen.
7. The school nurse/teacher in each building will compile a list of students with Epipens, and communicate these names to all appropriate personnel.
8. The school nurse/teacher will at least once during the school year compile a list of students with Epipens and the expiration dates.
9. Each student at risk of anaphylaxis shall have individual care plan.

10. Therefore, upon any sign of anaphylaxis, i.e., breathing difficulties, throat swelling and/or loss of consciousness, the teacher or other school personnel, to include bus drivers, aides or monitors, shall immediately administer the EpiPen. There shall be no delay for an all call or to obtain a school nurse or other usual personnel. Immediately following administration of the EPIPEN, there shall be an all call and school nurse/teacher contact.

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| Adopted:                              | December 3, 1996  |
| Revised:                              | January 5, 1999   |
| 1 <sup>st</sup> Reading for Revision: | June 5, 2012      |
| 2nd Reading for Revision:             | September 4, 2012 |
| Adopted:                              | September 4, 2012 |