

**FOSTER-GLOCESTER REGIONAL SCHOOL DISTRICT
GLOCESTER, RI**

RELEASE OF STUDENT NAMES

PURPOSE:

The purpose of this policy is to set forth School Committee expectation in regards to the release of student names, address of residency, or phone number to persons or organizations other than those with legal right and/or proper authorization.

PHILOSOPHY:

The School Committee recognizes its legal obligations and responsibilities to protect the right of privacy and information in its possession which is pertinent to all students in attendance in the schools of the District. It also recognizes that, from time to time, and of necessity, requests may be made of school staff for the release of a child(ren's) name, address and/or phone number. This policy sets forth the Committee's statement for dealing with such requests.

POLICY STATEMENT:

Distribution of names and addresses of students to any organization or person is prohibited without the specific permission of the Superintendent of Schools.

Exception: In the event that names are necessary to identify students recognized for award or merit, names will be given out once the superintendent has reviewed the credentials of the sponsoring organization.

First Reading: June 2, 1998
Second Reading: July 7, 1998
Adopted: July 7, 1998
Revised: January 5, 1999

